



*RSCDS*  
*Saskatchewan Branch*  
*Olive Ogilvie Memorial*  
*Teacher Professional Development Fund*

*Adopted by the Branch at its Annual General Meeting*  
*Saturday, April 28, 2012 – Yorkton, SK*

Olive Ogilvie Memorial Teacher Professional Development Fund\*  
(\*Hereafter referred to as the Fund.)

This Fund honours the late Olive Ogilvie, one of the founding teachers of the Saskatchewan Branch\* of the Royal Scottish Country Dance Society.  
(\*Hereafter referred to as the Branch).

Purpose

The purpose of this Fund is to assist Branch teachers to further their training, support their teaching, and expand their teaching repertoire.

Eligibility

Any fully-certificated teacher who is a member of the Branch is eligible for an award from the Fund.

Eligible Proposals

Teachers wishing to apply for an award from the Fund must complete the attached application form. To be eligible for consideration, the application must demonstrate how the award will enhance the pedagogy and repertoire of the teacher, and in turn benefit the dancers he/she instructs.

Eligible Expenses

Expenses eligible for reimbursement include opportunities for mentorship or peer coaching, attendance at workshops or special classes, and purchases of resources such as books and recorded music.

Establishment and Operation of the Fund

The Fund will be financed by individual or group contributions that can be made at any time during the year. (Note: the contributions do not qualify for a tax receipt.) Dance groups may also provide for fund raising activities for the Fund at Branch events they are hosting.

### Fund Administration

The Fund will be administered and maintained by a volunteer Committee (appointed by the Branch Executive), with representation from each Group in the Branch. Committee members may not be Branch teachers, or current Branch Executive members.

The Committee responsible for the Fund will develop criteria, receive and review applications, and determine the award(s) for the fiscal year. The Committee will also keep records and documentation. The Committee will submit a report annually to the Branch AGM.

Awards will be limited to one per applicant, per fiscal year (January 1 – December 31).

The annual allocation of funds will be dependent upon the financial status of the Fund and the number of applicants requesting funding.

Awards, if any, will be announced and presented at the Branch AGM each year.

# *RSCDS Saskatchewan Branch*

## Olive Ogilvie Memorial Teacher Professional Development Fund

### Application Form

Name:

Address:

Phone:

E-mail:

Explain the opportunity for which you are applying for financial support from the Fund.

Describe briefly how this will enhance your teaching repertoire and/or pedagogy.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Attach appropriate receipts.*