

## Special General Meeting

At the request of the Branch Executive, President George Ogilvie has called a Special General Meeting to be held Saturday May, 15 at Royal United Services Institute of Regina, 1660 Elphinstone Street, Regina, at 2:00 p.m., immediately before the Branch AGM.

This Special General Meeting is being convened to vote regarding revising the Bylaw II 3 (d) to read: "*The Treasurer shall ... for the fiscal year January 1 to December 31.*"

At its meeting on March 18, 2010, the Branch Executive noted that the fiscal year-end is too close to the AGM to allow the final financial records to be reviewed at the AGM, as required by the Bylaws. Therefore, it decided to request a Special General Meeting, as outlined in the Bylaws, to revise that Bylaw.

Currently, that Bylaw reads:

"(d) TREASURER

The Treasurer shall record, and keep on file, all financial transactions of the Branch. He shall forward annually the Society dues and the Branch membership list to the Society. He shall prepare current financial statements for Executive meetings and the Annual General Meeting. He shall ensure that the financial records are reviewed annually, to provide the Branch with a Notice to the Reader Report, for the fiscal year **April 1 to March 31.**"

If passed, the decision will mean that the upcoming fiscal year, only, will be from April 1 to December 31, 2010.

**From the Branch Bylaws (emphasis added):**

### "III. GENERAL MEETING AND ELECTIONS

#### 1. GENERAL MEETINGS

The Annual General Meeting shall be held in early May or as determined by the Executive. The Hosting Group in consultation with the Executive shall decide the date and time and shall ensure that each Group is notified at least two months in advance. The Annual General Meeting shall be hosted by each Group in rotation. The Hosting Group shall establish the location and shall make all appropriate local arrangements.

Special General Meetings shall be called, by the President, within three weeks of a written request by a minimum of 20% of the Branch members or at the request of the Executive. Notice of such meetings shall be given to a representative from each Group who shall ensure that all Branch members of the Group are notified. Special General Meetings shall be held no sooner than one week, but within one month of the calling of the meeting.

Notice of General Meetings shall include the proposed agenda and information about proposed amendments to the Constitution and/or Bylaws as required.

#### 2. QUORUM

A quorum at a General Meeting shall be 25% of the active members, including a quorum of the executive.

#### 3. VOTING

At all General Meetings, a vote shall be by ballot or show of hands. A simple majority vote by Branch members present shall determine any decisions, except those specified below which require a two thirds vote by Branch members present:

- (a) Amendments to the Constitution.
- (b) Disbandment of the Branch."